

Employment Opportunity - Posting

The Salvation Army – Fort St John B.C.



Giving
Hope
Today

Job Title:	Maintenance Worker	Competition #:	5270 – MNTW- PT
Ministry Unit/Dept:	Fort St John Northern Centre of Hope	Status:	Full-Time
Salary Range:	\$22 Hour	Date Posted:	July 23, 2024
Address:	9824 99 Ave	Posting Expires:	Open until filled
Applications Accepted By:			
E-mail: fortstjohn.hr@salvationarmy.ca Please include cover letter with resume Please no phone calls.			
MISSION AND VALUES:			
The Salvation Army is an international Christian church. Its message is based on the Bible; its ministry is motivated by love for God and the needs of humanity.			
Mission Statement The Salvation Army exists to share the love of Jesus Christ, meet human needs and be a transforming influence in the communities of our world.			
Core Values The Salvation Army Canada and Bermuda has four core values:			
Hope: We give hope through the power of the gospel of Jesus Christ. Service: We reach out to support others without discrimination. Dignity: We respect and value each other, recognizing everyone’s worth. Stewardship: We responsibly manage the resources entrusted to us.			
JOB DESCRIPTION:			
POSITION PURPOSE SUMMARY:			
The Maintenance Worker is an integral part of the team at the Northern Centre of Hope. By overseeing and participating in the upkeep and repairs to the facility the essential services of the organization are able to operate effectively.			
BASIC FUNCTIONS/RESPONSIBILITIES:			
<ul style="list-style-type: none"> • Implements preventative maintenance procedures for related equipment, recommends and performs minor and some moderate repairs (program vehicles, faucet, toilets and light fixtures); • Undertakes minor renovation projects including dry walling, minor electrical repairs, plumbing; carpentry, and painting; reports safety concerns and major repair issues Conducts minor troubleshooting of building systems; • Assists in developing specifications for tenders and in monitoring quality of workmanship of outside contractors and/or maintenance personnel; • Establishes and monitors preventative maintenance procedures for related equipment; recommends repairs and purchases as required; • Maintains a personal log book. Record all tasks undertaken during shift; • Understand, communicate and ensure that all employees’ health and safety is of 1st priority by means of safety huddles, safety notifications, supervisory communication, and utilization of regulations and company policies policy and procedures. • Oversee equipment and repair parts data entry and management. 			

- Ensures the general upkeep of the facility including all scheduled maintenance weekly, monthly, yearly...etc.
- Ensures the general upkeep of external property such as mowing lawns, keeping sidewalks clear of snow and ice, cleaning main floor windows outside, picking up litter, sweeping sidewalks, gardening/watering and pruning shrubs, raking
- Monitors security and reports breaches
- Communicates regularly with Managing Director and if needed the OH&S Committee
- Performs other duties as assigned

QUALIFICATIONS AND EDUCATION REQUIREMENTS:

- Grade 12 education or equivalent
- Criminal Record Check
- CPR, First Aid and Non-Violent Crisis Training an asset
- Computer ability
- Valid driver’s license & proof of a clean driving record

HOURS: 40 hours a week. Schedule to be determined with Supervisor.

PREFERRED SKILLS/CAPABILITIES:

- Trade skills such as carpentry, plumbing, electrical are an asset.
- Custodial and general repairs (i.e. painting and plumbing) experience
- Ability to stay organized.
- Strong social skills, able to interact with many different people.
- Strong service ethic and a friendly disposition with the public
- Adaptability to change and frequent interruptions
- Team oriented and able to take initiative
- Willingness to work with people from diverse cultural backgrounds

Successful candidates, prior to hiring, may be required to provide:

- Background check consent.
- Clear vulnerable sector screening.
- A clean drivers abstract.
- Completion of our online Praesidium Abuse Training and required Health and Safety training.

The Salvation Army will accommodate candidates as required under applicable human rights legislation. If you require disability-related accommodation during this process, please inform us of your requirements.

We thank all applicants, however, only those candidates to be interviewed will be contacted.

Internal Applicants, please advise your managing supervisor of your intentions prior to submitting your application.

